

**St Mellitus College, East Midlands
Peter Stream Formation Group Tutor
(0.5FTE, fixed-term)**

This exciting role offers the opportunity to support the Peter Stream and wider community life of St Mellitus College, East Midlands (SMC EM) as it seeks to serve the mission and ministry of the Church of England, raising up and equipping people to be ministers for the Gospel.

The role supports the (London-based) Peter Stream Programme Lead and the Centre Director of SMC EM in the delivery of the Peter Stream in the East Midlands, supporting women and men during the period of their discernment and training. This is an opportunity to invest in remarkable leaders to help them navigate discernment and training in the Church of England, empower their stories of Christian faith, and equip them to thrive. As Formation Group Tutor, this role offers an exciting opportunity for vital pastoral and formational work supporting and equipping future church leaders for healthy and lasting ministry. Subject to the skills and expertise of the successful candidate, the post also holds the potential to teach on introductory, undergraduate, and postgraduate programmes at SMC EM.

St Mellitus College (SMC) was founded to offer theological education and training set in the context of prayer and worship that combines academic excellence, a focus on missional leadership, the shaping of Christian character, and the flexibility to fit around busy lifestyles. The development of SMC teaching centers has always been undertaken at the invitation of local Bishops and in partnership with their dioceses, responding to local missional contexts and needs, whilst having a rich broad vision for the whole church across the nation.

SMC wants to see theologically confident followers of Jesus in every church. The College exists to provide innovative theological education and training for those called to serve Christ in the church and the world. The training we offer at introductory, undergraduate and postgraduate levels is vibrant and rigorous.

KEY TASKS

Peter Stream

- Work closely with the Peter Stream Programme Lead and the Centre Director of SMC EM to support the delivery of the Peter Stream and candidates in their vocational journey.
- Liaise with Dioceses, church leaders, and the Church Revitalization Trust with respect to individual candidates.
- Teach on the Peter Stream at SMC EM.
- Alongside SMC's core academic and pastoral provision, offer additional support to candidates on their vocational journey, and establish and develop effective structures and processes to enable the delivery of that support.
- Contribute to the enhancement and contextualization of the Peter Stream experience in the East Midlands, through innovative approaches to formational and pastoral work.
- Promote the Peter Stream, support the recruitment of candidates, and raise awareness within Dioceses and church leaders.

Formation Group Tutor

- Pray for, and with, students.
- Have an active care for, and maintain oversight of, the formation of individual students, mindful of the students' SMC training pathway, and be the first point of contact for academic and pastoral support.
- Ensure students have the appropriate information and support to understand and navigate their academic pathway and assignments, and keep up to date with their work.
- Encourage students to attend relevant study skills sessions.
- Work to create and maintain a safe culture in the group: one that is marked by honest, vulnerable, trusting, and supportive relationships.
- Conduct regular 1-1 tutorials with each member of the group (at least termly).
- Where relevant, be the first point of contact with each student's placement context and supervisor.
- Where relevant, write Bishop's reports or end of year reports for each member of the group.
- Undertake assessment of student work in accordance with FTE and the programme assessment schedule.
- Attend mid-week teaching days at SMC EM during term time and, in accordance with FTE, College residentials (5 weekends per year (1 online) and one residential week).

FORMATION RESPONSIBILITIES

The formation of Christlike character is ultimately dependent on the transforming work of the Holy Spirit. As such there is no set formula for Formation Group sessions, however as they are the primary place where the different strands of training are brought together with formational intent, the following elements may be expected to occur:

- Worship, prayer, and encounter with God: praying for each other and for the transforming work of the Spirit.
- Character growth and development in Christlikeness.
- Sharing life and faith stories: developing trust and vulnerability.
- Building relationships: learning to listen to each other and to God, whilst having fun.
- Pastoral care.
- Study skills sessions and support.
- Communication training and/or preaching practice.
- Theological reflection: Focus on a theological topic or question and linking it with ministry and mission. This may involve pre-reading, seminar type discussion, or models of theological reflection, and include reflection on The Ordinal, Guidelines for the Professional Conduct of Clergy, Oaths and Allegiances etc.
- Theological reflection: Focus on a mission, evangelism, or ministry issues and linking it with theology being studied. This may involve making use of models of theological reflection and include reflection on vision, strategy, change management, conflict, teams, collaboration, boundaries, and administration.
- Theological reflection: patterns of, and models of prayer, worship, and spirituality.

OTHER RESPONSIBILITIES

- Attend all SMC EM Local Staff meetings and all SMC National Staff meetings, the annual staff retreat, and key staff gatherings and SMC events.
- Leading and preaching at SMC worship services as required.
- General administrative duties and other tasks, as required by the Director of SMC EM, Senior Leadership Team, or Dean(s).

- Presence at conferences and events as required, including Leadership Conference and Summer Festivals (FOCUS, New Wine, CreationFest, or equivalent).

KEY COMPETENCIES

- Prayerful passion for working with people from diverse and varied backgrounds.
- Prayerful passion for theology transforming people's lives and society.
- Spirit-led with a commitment to the Church and its people.
- Prayerful passion for training women and men for ordained ministry in the Church of England.
- Personable, engaging, and empathetic with strong inter-personal and pastoral skills with individuals and groups.
- Flexible, reliable, and trustworthy self-starter, who works well in team.
- Ability to manage a diverse portfolio of work, prioritise tasks, and work to deadlines.
- Support of SMC's commitment to provide training that represents a generous Christian orthodoxy.
- Knowledge of the structures, ministerial patterns, and training pathways of the Church of England.
- Good understanding of the centrality of safeguarding for ministerial formation, and ability to integrate this into formational, pastoral, and teaching responsibilities.
- Mindful of the dynamics of culture, race, gender, and sexuality that may negatively impact upon the experiences of students from GME, UKME and other cultural backgrounds, women, and those who identify as LGBTQ+ in certain contexts. Ability to create spaces to explore these issues theologically and practically, ensuring students whose lives are negatively impacted have the support needed to process their experiences if/when they need it.
- Efficient administration and good IT skills, particularly in Microsoft Office.

WORKING ENVIRONMENT

We have an outward-looking prayerful environment, keen to serve the mission of the church and seeking excellence in everything we do. Our ethos is to be grateful, gracious, and professional; and we endeavour to thread this through every part of the College and every interaction. SMC is an exciting and challenging place to work and is full of variety. It is a can-do environment where innovation and creativity is encouraged alongside serving others. The staff community is warm and engaging with lifelong relationships being built.

Core to SMC values is the promotion and celebration of unity, and the College is characterised by a generous Christian orthodoxy which seeks to respect, celebrate, and bring together different traditions in the church and help them learn from each other.

JOB REQUIREMENTS and BENEFITS:

- This is a part-time position at 0.5FTE.
- This is a fixed-term role until the end of July 2026.
- The employer will be St Mellitus College.
- 5 weeks' annual leave per annum (pro rata) plus bank holidays: annual leave should usually be taken outside of term time. The holiday year runs from September to August.
- There is a 6-month probationary period.
- The starting salary will be in the region of £34-36k (pro-rata) depending on experience.